



BUILDING COLORADO'S FUTURE

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PRECONSTRUCTION MANAGER

SALARY: Commensurate With Experience

BENEFITS: Health, Dental, Vision, 401(K), Paid Vacation

JOB DUTIES:

- Directs, coordinates and participates in the preparation of assigned estimates based on an owner's/architect's designs through construction documents.
- Responsible for all functions that may be required during preconstruction including value engineering, schedules, logistics, procurement, alternative and comparative studies.
- Review drawings, specifications and all other construction documents
- Evaluates and maintains historical cost database in their particular markets
- Responsible for the preparation of preliminary estimates and studies during preconstruction, monitor design development cost trends in order to detect over-runs and potential problem areas
- Preparation of general conditions in support of proposal writing.
- Support business development in proposal interviews & presentations, aids in building client and architect/engineer relationships
- Assist project managers in evaluating and analyzing subcontractor proposals
- Provide complete conceptual, schematic, or design development estimate and final estimating input on complex projects
- Review project specifications, drawings, attend pre-con meetings, to determine scope of work and required contents of estimate
- Develop qualified pool of subcontractors for individual projects
- Define scope of work with suppliers and subcontractors
- Prepare and maintain budget status logs
- Develop and maintain positive relationships with owners, architects, subcontractors, and suppliers including growing our network of subcontractor and resources.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in Construction Management, Architecture or Engineering
- 5+ Years Of Related Experience

SUBMIT YOUR RESUME WITH QUALIFICATIONS AND REFERENCES TO:

- Email: hr@jhlconstructors.com
- Fax: 303.741.2785
- In Person: 9100 E. Panorama Drive, Suite 300 | Englewood, CO 80112