

# **JHL**

## **CONSTRUCTORS**

# ***COVID-19 SAFETY PLAN***

**Safety Is No Accident.**  
Here is our plan to build safely and responsibly...



# General Considerations & Awareness



***THE BEST WAY TO PREVENT ILLNESS IS  
TO AVOID EXPOSURE TO THIS VIRUS***

**Employees must REPORT  
ANY PLANNED TRAVEL to  
JHL HR/DFO/Safety Manager**



**WASH YOUR HANDS for 20 seconds  
with soap and water OFTEN.**

**When handwashing is not available,  
SANITIZE your hands with at least  
60% alcohol OFTEN.**



**DO NOT GO TO WORK if you are sick or  
have live-in family or others who are sick.**

**Promptly report any illness-related risk  
factors to DFO, Safety Manager, and HR.**



# General Considerations & Awareness



**PRACTICE PROPER  
SOCIAL/PHYSICAL DISTANCING:**



**Never allow a group of more than ten  
(10) to congregate.**

**When a group of ten (10) or less is necessary,  
ensure proper 6' physical distancing is  
maintained, and the meeting is held outdoors or  
in another well-ventilated area.**



**Utilize phone conferencing and virtual  
meetings when possible.**



**Intercompany communication is  
paramount to managing infectious  
disease control – never hesitate to reach  
out with any questions or concerns  
related to safety and health.**



# Office Staff



Employees are to report to the office only on scheduled days to limit the total occupants. All employees must self-assess their health and email the results prior to entering the office for the day.



Face masks/coverings are required by all personnel and are to be worn when entering/exiting the building, walking throughout the office, using common areas, and during any in-person meetings or interactions with colleagues. If you are working at your desk with no one within 6' of you, no mask/covering is required.



All social distancing, hygiene, and CDC/CDPHE requirements will be enforced at the office.

# Jobsite & Field Offices

## COVID-19 Prevention Protocols

All JHL Jobsites **MUST** provide a controlled-access entry point to each jobsite. Each Jobsite must display the JHL COVID-19 PREVENTION PROTOCOLS jobsite signage in a highly visible area.



All JHL employees, visitors, and trade partners, that come to any JHL worksite or the main office, must complete the HEALTH SCREENING prior to entering the JHL site EVERYDAY. It is the responsibility of the crew foreman/supervisor to administer the HEALTH SCREENING, conduct the daily briefing, and distribute badging for each crew member prior to each shift at the location designated by JHL. Each foreman should ensure proper distancing is maintained and that anyone who answers yes to any screening question is immediately sent home. The foreman should document who is sent home and report to JHL.



All cleared personnel will receive a badge case and clip. At the beginning of the shift, after completing the HEALTH SCREENING FORM and approval to work on the jobsite, all staff will receive the approved color notecard “badge” for that day.

All individuals are required to wear the badge on their outermost garment **AT ALL TIMES** while on a JHL Jobsite.

# Jobsite & Field Offices



Face masks/coverings are required by all personnel and are to be worn at all times.



JHL superintendents must conduct daily and weekly toolbox talks and safety briefings. They must also enforce that trade foremen conduct similar training and provide documentation to JHL.



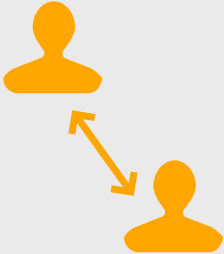
Each jobsite must have hand washing station(s) and/or at least 60% alcohol sanitizer in prominent locations. All persons onsite must frequently clean their hands with an alcohol-based hand sanitizer (no less than 60% alcohol) or, frequent hand washing for at least 20 seconds.



Each jobsite is required to develop, and submit to the Safety Manager a workforce plan to increase the square footage of construction area per worker.

# Jobsite & Field Offices

## Social & Physical Distancing



Physical distancing of all workers, in all conditions, is always required. This includes while working, in meetings, on breaks, and any other time. Minimum 6' distances between workers should be maintained at all times, ideally greater distances.



Prohibit handshaking and/or any other contact greetings.

All meetings shall be limited to ten (10) persons maximum – no exceptions. When site meetings are required, hold them outdoors or in well ventilated, open areas, and maintain minimum 6' separation between individuals.

Perform meetings online or via conference call whenever possible.

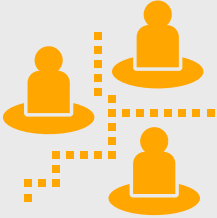


JHL staff or workers may not congregate for meals.

**Absolutely NO FOOD TRUCKS or FOOD SALES allowed onsite. REMOVE or take out of service all COMMON WATER COOLERS.**

# Jobsite & Field Offices

## Social & Physical Distancing | During Work Activities



Work in occupied areas should be limited to only those tasks that are strictly necessary.

Crew stacking is not allowed for any reason, contact PX/PM to notify of schedule impacts.



Consider one-way traffic at corridors and stairways.

In accordance with Public Health Order (PHO) / Executive Order (EO) 20-24, Critical Businesses must comply with Social Distancing and all PHO's & EO's currently in effect.



If a task requires 2 or more workers be within 6' of each other, a JHA must be filled out and proper PPE considerations be documented and maintained.



# Worker Personal Responsibility



Individuals must notify their supervisors and stay home, until properly cleared, if they are sick or have had exposure to a sick person.



It is critical that individuals NOT work while they are experiencing illness symptoms such as:

- Fever
- Cough
- Shortness of breath
- Sore throat
- Runny/stuffy nose
- Body aches
- Chills
- Fatigue

They should consult a medical professional if they develop symptoms of acute respiratory illness.



Do not share mobile devices (iPad, table or mobile phone), personal tools, office supplies, or commonly shared items.

# Managing Sick Workers



**Anyone that has self-identified as having contact with COVID-19 or has been directed by a medical professional to self-quarantine, will stay quarantined for 14 days unless cleared to return to work sooner by professional.**

*\*\*Documentation of the medical clearance is required, if applicable.*



**Individuals who appear to have any recognized COVID-19 related symptoms upon arrival to work will not be allowed onsite and will be sent home with direction to contact their healthcare provider.**



**Individuals who become sick during the day should be separated from other employees and be sent home immediately with direction to contact their healthcare provider.**

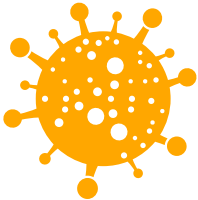
**Inform the JHL DFO, Safety Manager and Director of HR immediately, of flu-like or COVID-19 possible exposures.**

# Managing Sick Workers

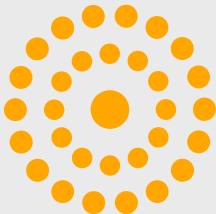


**Any employee who is sick and/or presents a fever of +100°F, must self-isolate until they are fever-free and symptom-free (without medication) for a minimum of 72 hours, and 7 days have passed since the onset of symptoms.**

**Inform the JHL DFO, Safety Manager and Director of HR immediately, if symptoms described above occur.**



**If any employee tests positive for COVID-19 or is epidemiologically linked to COVID-19 and diagnosed as such by a health care professional or public health authority, they must remain home and away from the work site/office until cleared to return.**



**If an employee tests positive for COVID-19, inform fellow employees of possible exposure, but maintain confidentiality (as required by the ADA). Ask the affected employee to identify other employees whom he/she came into close contact with. Remove those employees from the jobsite, informing that they contacted an employee with a confirmed case of COVID-19, but do not reveal the employee's identity.**

# Managing Sick Workers



**PRIOR TO RETURNING TO WORK** any quarantined, symptomatic, or positively COVID-19 diagnosed personnel must have:

- **Completed their quarantine**
- **No longer have symptoms**
- **Have a clearance from a medical professional**
- **Complete a JHL RE-ENTRY FORM**

# Sanitation / Cleanliness / PPE



**Contact JHL's Safety Manager or DFO immediately if you are missing or running low on sanitation or PPE supplies.**

*\*\*As much advance notice as possible is appreciated, due to limited availability.*

**Do not share PPE and properly dispose of all non-reusable PPE.**



**Disinfect frequently touched workplace surfaces multiple times a day.**

*Equipment, doorknobs, keyboards, counters, desks, tables, and other surfaces.*

**NEVER MIX CHEMICALS!**



**Disinfect reusable supplies and equipment fully after each shift.**

**Identify locations for daily trash such as: paper, hand towels, food containers, etc.**



# Sanitation / Cleanliness / PPE



Require increased sanitation of portable toilets – at least 2x per week and added toilets on site to decrease frequency of use per unit.

**DO NOT USE** pressurized air or water sprays. It may result in the generation of bioaerosols.



**ALL** trash from the trailers/jobsite shall be changed frequently while wearing gloves. Throw the gloves away and wash your hands when done.

Eye protection should be worn **AT ALL TIMES** while on site.



Gloves should **ALWAYS** be worn onsite. The gloves worn should be appropriate to the task. Latex gloves are acceptable.

Contractors should continue to provide and direct employees to wear face masks.



# Temporary Jobsite Shutdown



Each jobsite shall have an individual TEMPORARY JOBSITE SHUTDOWN PROGRAM.

Work with your General Superintendent and DFO as necessary for implementation, if required.

***THANK YOU!***

**– From the JHL Team**